



CHATHAM & CLARENDON GRAMMAR SCHOOL

Job Description

Job Title:	Science Teacher / Head of Chemistry
Department:	Science
Location:	Chatham & Clarendon Grammar School
Grade:	MPS/UPS
Responsible to:	Head of Science

Overview of Job:

We are looking for a well-qualified, enthusiastic scientist to join our successful and ambitious department. You will be required to teach all sciences across Key Stage 3 and 4 and a specialist area at Key Stage 5. The post provides an excellent opportunity for an experienced teacher who would like to develop their teaching further or for an outstanding and ambitious NQT who would like to start their career teaching very able students.

Purpose of the Job:

You will be able to build upon your existing experience of all sciences across Key Stages 3 and 4 and will have the opportunity to develop your expertise at Key Stage 5 within a supportive environment. We have an increasing number of students at A-Level, with over 100 in Year 12 choosing at least one science to study.

Specific Responsibilities and Key Tasks:

You will be required to motivate and enthuse students in their study of science and share your passion for the subject whilst having high expectations of student achievement. You will plan outstanding, innovative and exciting lessons and collaborate with colleagues to create teaching and assessment resources. You will keep records of student attainment and track their progress showing initiative when intervention is required whether for students lacking in progress or for the most able. You will be encouraged to take part in extracurricular activities such as supporting students in lunchtime revision sessions.

Other Duties:

You will be required to take responsibility for a form.

To perform such duties as the Headteacher may reasonably require or that professionalism dictates.

Head of Chemistry
For September 2024
MPS/UPS

In addition to expected teacher duties;

- To line manage other members of staff as appointed.
- To support the HoD to promote outstanding practise within KS4 and 5.
- To organise and maintain KS4 and KS5 Chemistry SoW and assessment changes in line with current and future curriculum changes.
- Prepare Chemistry mock exams at KS4 and KS5.
- Organise and ensure maintenance of KS4 and KS5 Chemistry data tracking sheets.
- To support the HoD in checking of KS4 reports and monitoring.
- To organise and inform staff of KS5 monitoring deadlines and to check Chemistry KS5 reports/ monitoring before the deadline.
- Complete the relevant KS4 and KS5 Chemistry sections of the Science department's SEF and submit to the HoD.
- To promote enrichment activities at KS4 and KS5 (clubs, trips, visiting displays etc).
- To use data management systems to track student progress and initiate any necessary support for underperforming students.